Training sessions
New Technical Body Officers

welcome

GUIDANCE TB OFFICERS STANDARDS PROCEDURES

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Training sessions
New Technical Body Officers

welcome

Els SOMERS

Your moderator today

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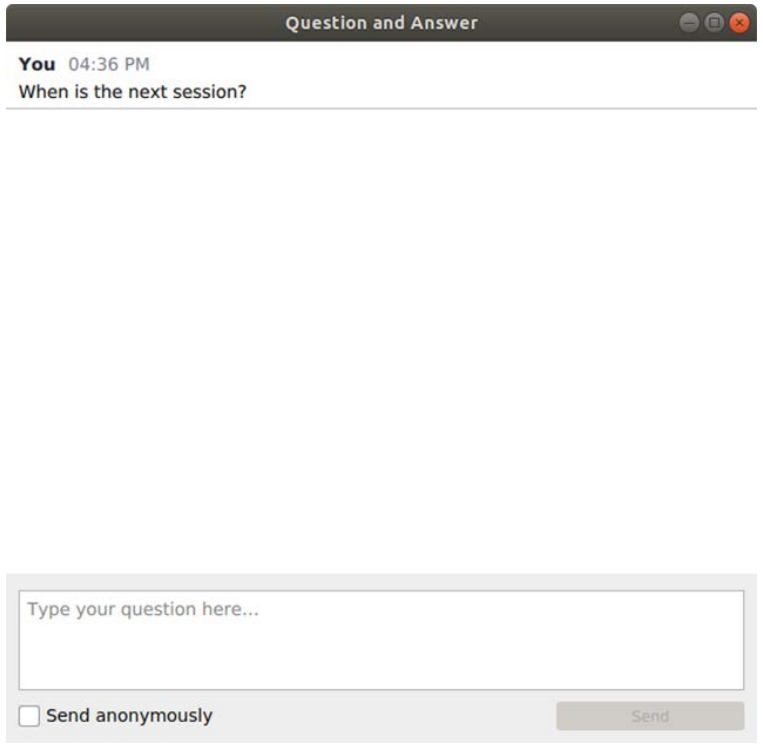
Training sessions
New Technical Body Officers



You are muted.

Please ask your questions
via the Q&A panel.

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IT tools in the CENELEC environment

Anna Gaugeler
Elisa Matarrese
Eric Cornez
Mélanie Herfurth

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Poll: your IT tools experience

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Agenda

1. Collaboration Platform (CP)
2. Committee Internal Voting (CIV)
3. Projex-Online
4. Zoom
5. QuickSearch
6. Forthcoming evolution

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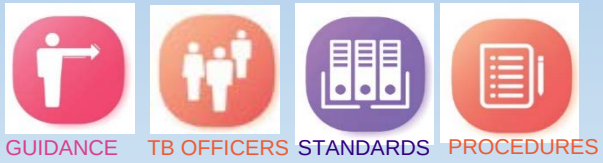
1. Collaboration Platform



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Collaboration Platform

- Direct link: https://collaborate.iec.ch/
- Via the CENELEC homepage > Tools section:

- Login: IEC = CENELEC

- Your personal lists depends on your access permissions given via Expert Management System (EMS)
- Access:
  - CCMC: Technical Body Officers & observers (Affiliates, Partners, EC, …)
  - National Committee (NC) admins: national experts

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Collaboration Platform

Accesses

- Editor: full write access (Officers, CCMC staff)

  can create folders,

  upload documents,

  move or delete all folders or documents

- Author: limited write access (NC officials, Members, Observers)

  can create folders,

  upload documents,

  move or delete own folder or documents

- Reader: reading access only (National Participants)

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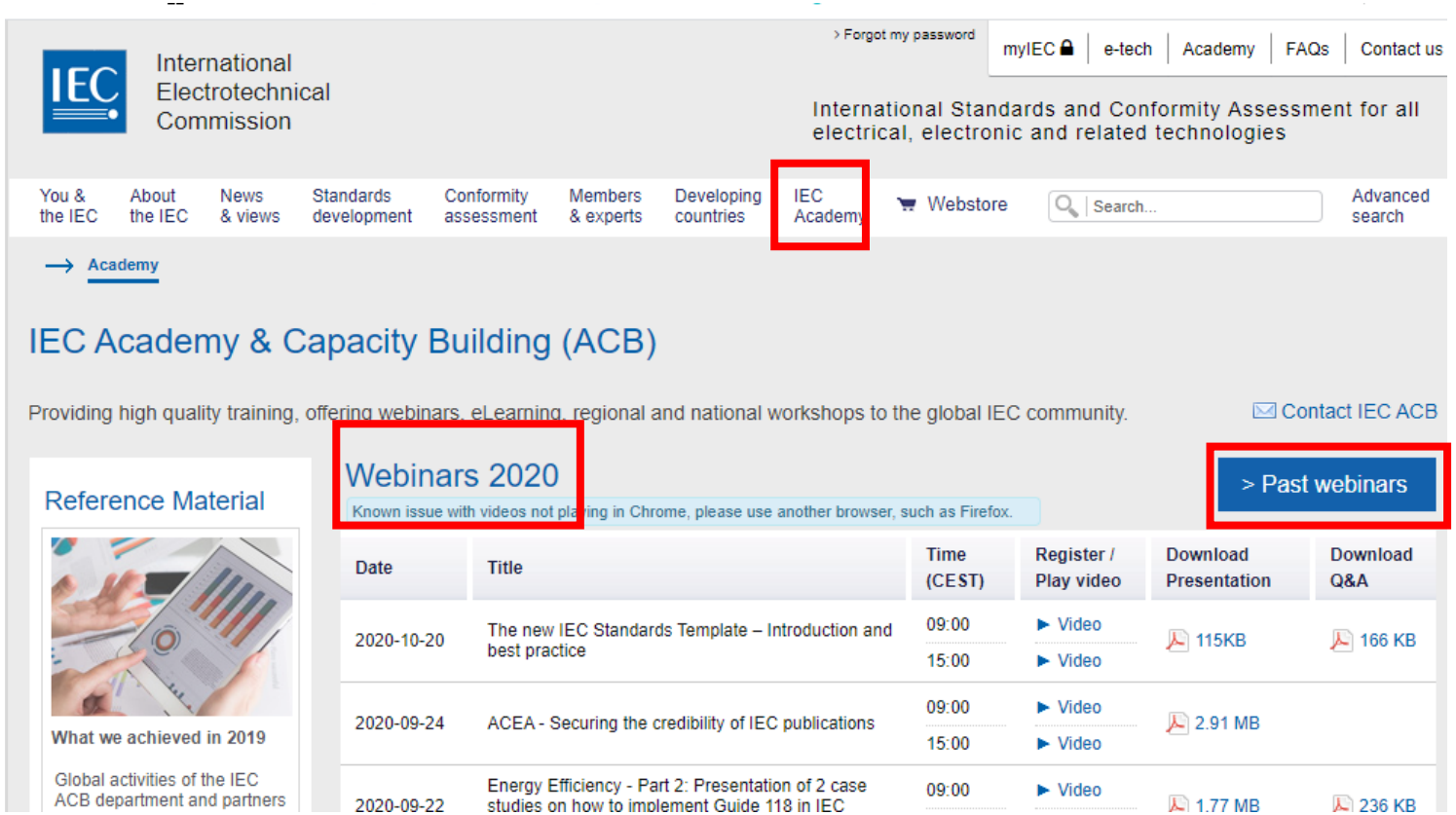
Collaboration Platform

Information – IEC Academy



- 2018-06-06 The new IEC Collaboration Platform – Training for all users
- 2019-07-09 IEC Collaboration Platform (CP) – Update
- CENELEC training available here.

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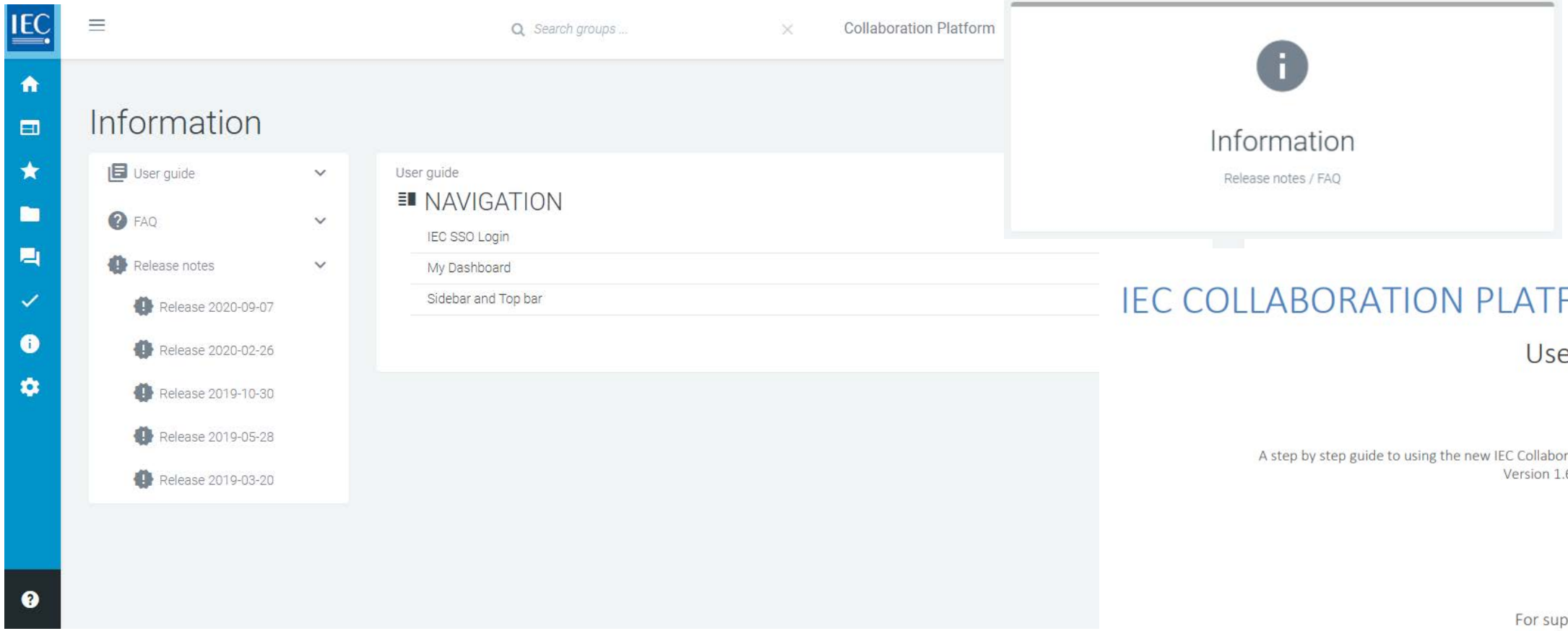
Collaboration Platform

Information - CP



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Collaboration Platform

Main features – new releases

- Versioning
  - Management of document versions
  - Previous versions remain available
  - Summary of changes
  - Author users can upload new versions, whether or not being the owner

- Document move
  - Editors can move documents between workspaces
- Custom distribution lists

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2. CENELEC Committee Internal Voting (CLC CIV)

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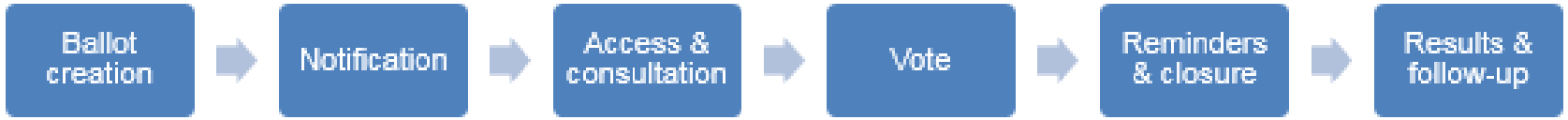
CENELEC CIV

- Similar to the CIB = CEN Committee Internal Balloting



- Login: IEC = CENELEC = some National
- Access:
  - Default: Vote Owner = TC/SC Secretaries, Assistant Secretaries, BTTF Convenors
  - National Committee (NC) admins: Voter = representatives of CENELEC National Committees
  - CCMC: Commenter = Partners, external liaison organizations, CLC Consultants

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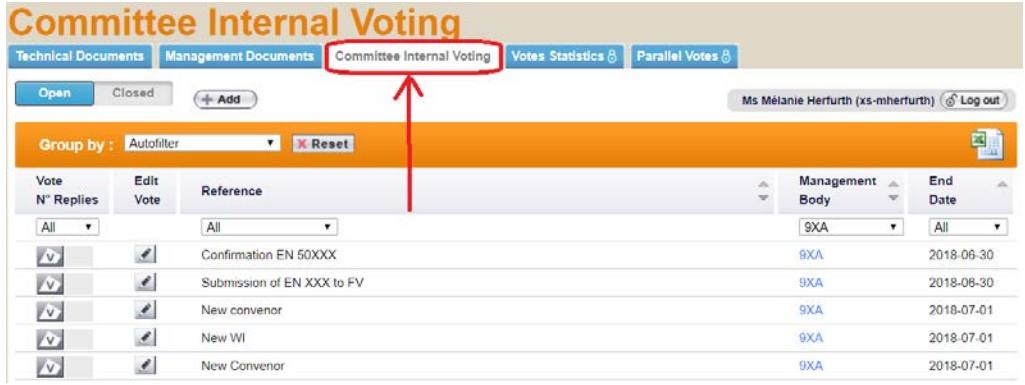
CENELEC CIV

- Direct link: http://www.iec.ch/clcvotes
- Via the CENELEC homepage > Tools section: Electronic Voting



- Login: IEC = CENELEC = some National
- User guide on the CENELEC Website: Members & Experts > Resource Area > Manuals

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CENELEC CIV

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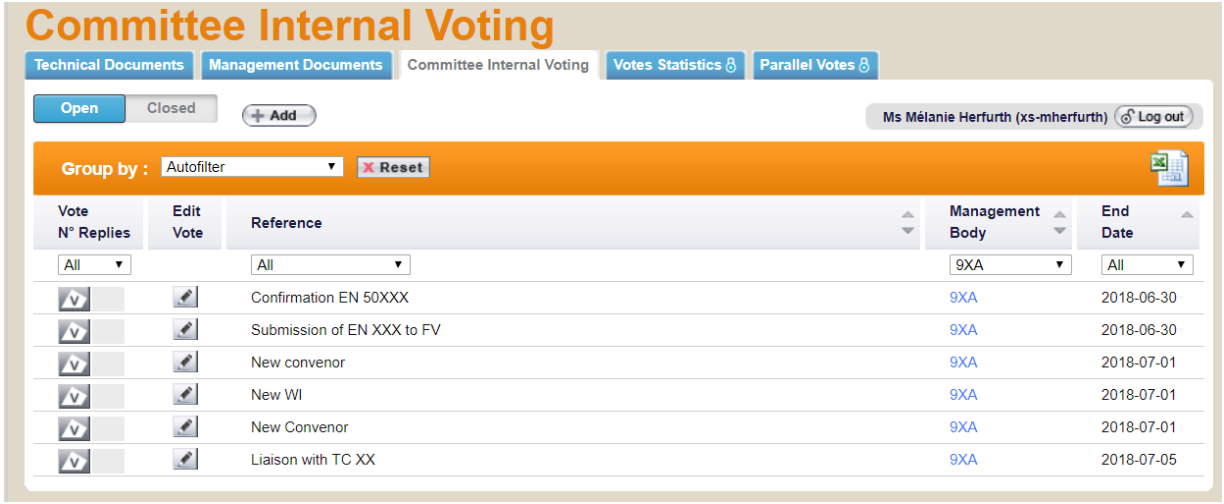
How to create a Vote

- Click on the Add button
- Your personal list shows all committees for which you have been granted access permissions (see EMS)



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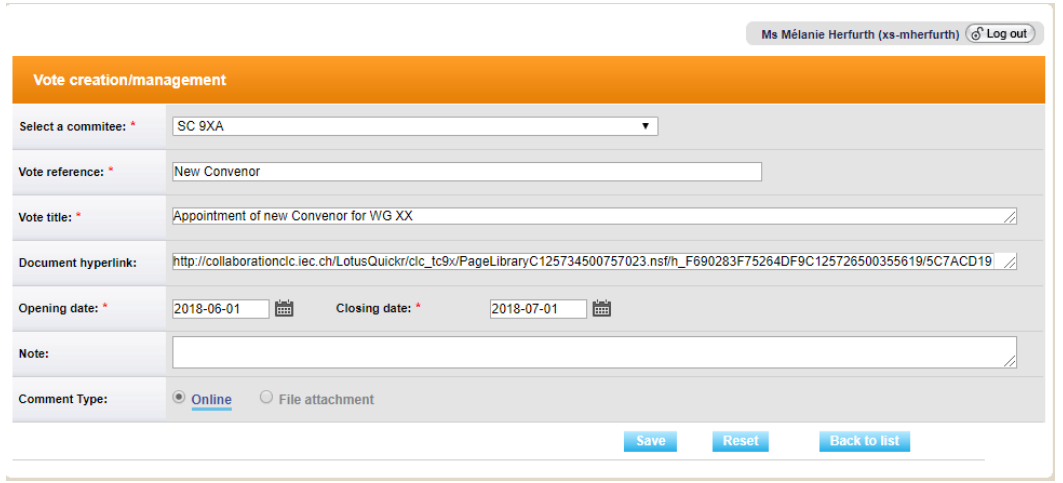
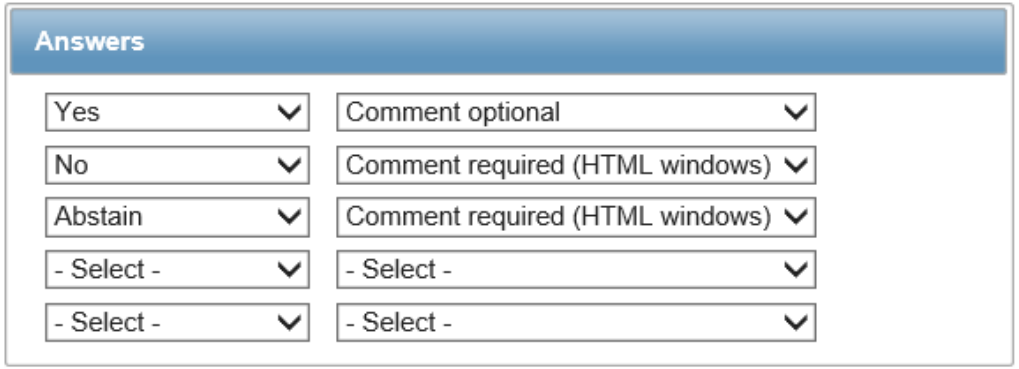
CENELEC CIV

- Fill in the metadata



- Create the questions & answers



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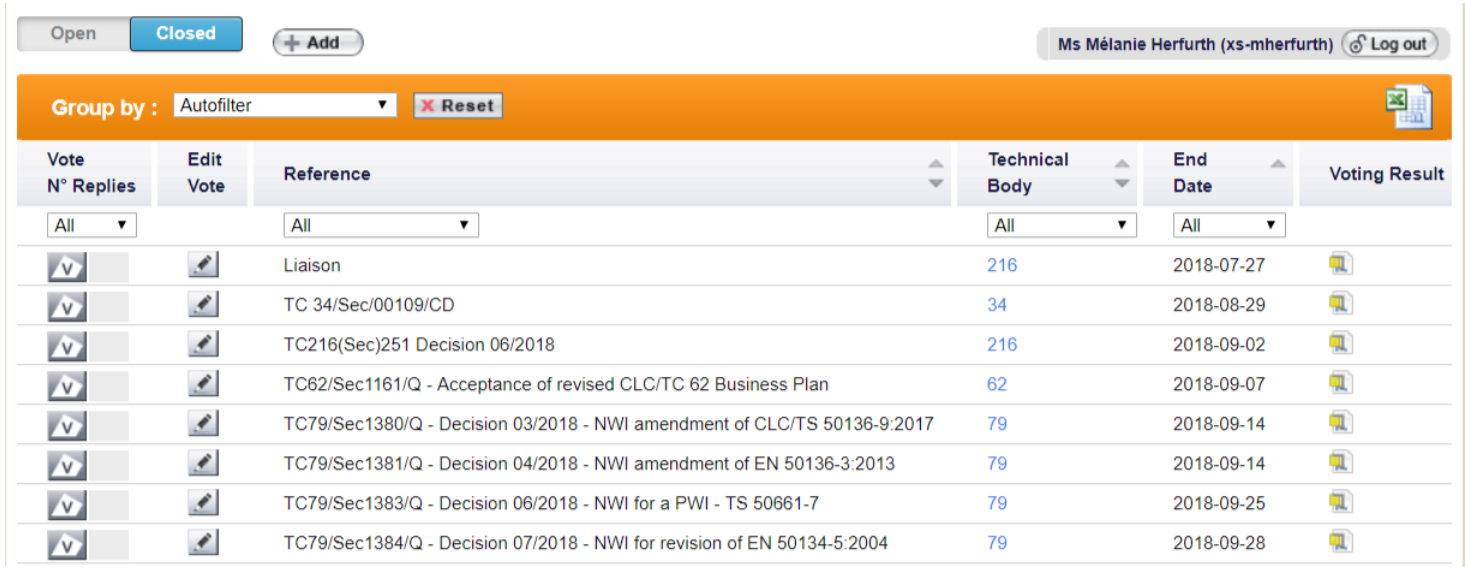
Download the results as a zip file



Vote N° Replies	Edit Vote	Reference	Technical Body	End Date	Voting Result
All		All	All	All	
		Liaison	216	2018-07-27	
		TC 34/Sec/00109/CD	34	2018-08-29	
		TC216(Sec)251 Decision 06/2018	216	2018-09-02	
		TC62/Sec1161/Q - Acceptance of revised CLC/TC 62 Business Plan	62	2018-09-07	
		TC79/Sec1380/Q - Decision 03/2018 - NWI amendment of CLC/TS 50136-9:2017	79	2018-09-14	
		TC79/Sec1381/Q - Decision 04/2018 - NWI amendment of EN 50136-3:2013	79	2018-09-14	
		TC79/Sec1383/Q - Decision 06/2018 - NWI for a PWI - TS 50661-7	79	2018-09-25	
		TC79/Sec1384/Q - Decision 07/2018 - NWI for revision of EN 50134-5:2004	79	2018-09-28	

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CENELEC CIV

Notifications

- Opening of the vote
- 4 weeks & 1 week before the deadline
- Closure of the vote

This email has been generated from CENELEC Committee Internal Voting (CIV)

This is an automated message; do not reply to this e-mail.

Dear Madam, Dear Sir,

Dear Voter,

Votes for the documents in the following list are closing in the next week

Committee	Reference	Title	Link	Opening date	Closing date	Status
9XA	EN 50XXX - Review	Review on EN 50XXX	{Link to voting}	2018-04-17	2018-05-24	active
9XA	BP	Draft revision of the Business Plan	{Link to voting}	2018-04-19	2018-05-24	active
9XA	prEN 50XXX 1st working draft	prEN 50XXX 1st working draft for comments	{Link to voting}	2018-04-23	2018-05-24	active

To cast a vote and/or submit a comment, please log-in on the Documents open for Vote page.www.iec.ch/clcvotes

Note on your Comments:
Please note that comments will only be taken into account if:
the comment form has successfully been uploaded and you have received an e-mail notification, approximately 20 minutes after the file was uploaded, confirming that your file has been accepted by the system.

For content issues, please contact the responsible Secretary.
For technical/functional issues, please contact the CENELEC Helpdesk (itsupport@cencenelec.eu).

Thank you and best regards.

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3. Projex-Online

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Projex-Online

Recorded trainings available online:

https://www.cencenelec.eu/News/Events/Pages/EV-2020-25.aspx

Access :

Direct link:
https://projex.cencenelec.eu/

CENELEC Website
(section Tools and services)

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Projex-Online

= An action is expected from the Technical Committee

CLC/TC 9X

Electrical and electronic applications for railways

Status: Active
Secretariat: AFNOR-CEF
Secretary: Mr D. Miglianico ( ) (Appointed on 2017-02-15)
Chairperson: Mr P. Marmo (IT) (Appointed on 2015-08-19)
CCMC PM: Mr T. Legrand ( )

Access to TC platform

Work programme | **Alerts** | Technical body substructure | Technical body details | Participation | Meetings | Timeline

Number of Results: 18 Alerts: 4 5 5 11 8 2 Auto filters

	WI Number	Reference	Title	Deliverable Expected	Stage Code	Deadline	
5	20508	EN 50128:2011	Railway applications - Communication, signalling and processing systems - Software for railway control and protection systems	Start of review	90.00.0000		
5	21416	EN 50533:2011	Railway applications - Three-phase train line voltage characteristics	Start of review	90.00.0000		
5	22267	EN 50467:2011	Railway applications - Rolling stock - Electrical connectors, requirements and test methods	Start of review	90.00.0000		
5	23348	EN 50526-3:2016	Railway application - Fixed installations - D.C. surge arresters and voltage limiting devices - Part 3: Application Guide	Start of review	90.00.0000		
5	23349	EN 50633:2016	Railway applications - Fixed installations - Protection principles for AC and DC electric traction systems	Start of review	90.00.0000		
5	23573	EN 50617-2:2015	Railway Applications - Technical parameters of train detection systems for the interoperability of the trans-European railway system - Part 2: Axle counters	Start of review	90.00.0000		
5	24349	EN 50592:2016	Railway applications - Testing of rolling stock for electromagnetic compatibility with axle counters	Start of review	90.00.0000		
5	24350	EN 50405:2015	Railway applications - Current collection systems - Pantographs, testing methods for contact strips	Start of review	90.00.0000		
5	59019	EN 50152-3-2:2016	Railway applications - Fixed installations - Particular requirements for a.c. switchgear - Part 3-2: Measurement, control and protection devices for specific use in a.c. traction systems - Current transformers	Start of review	90.00.0000		
5	59020	EN 50152-3-3:2016	Railway applications - Fixed installations - Particular requirements for a.c. switchgear - Part 3-3: Measurement, control and protection devices for specific use in a.c. traction systems - Voltage transformers	Start of review	90.00.0000		
5	6716	EN 50125-2:2002	Railway applications - Environmental conditions for equipment - Part 2: Fixed electrical installations	Start of review	90.00.0000		
4	70209	CLC/prTS 50711	Railway applications - Fixed installations - High-voltage/low-voltage prefabricated substations in AC and DC electric traction systems	Acceptance of TS draft	30.99.0979	2021-01-15	
4	70253	EN 50463-4:2017/prA1	Railway applications - Energy measurement on board trains - Part 4: Communication	Acceptance of ENQ draft	30.99.0979	2020-09-15	
4	70743	CLC/prTS 50712	Railway applications - Current collection systems - Technical criteria for the interaction between pantograph and overhead lines on electrified roads	Acceptance of TS draft	30.99.0979	2021-01-15	
8	71559	CLC/prTS 50238-3	Railway applications - Compatibility between rolling stock and train detection systems - Part 3: Compatibility with axle counters	Circulation of 1st WD	20.60.0979	2020-11-27	
4	71560	prEN 50617-1	Railway applications - Technical parameters of train detection systems for the interoperability of the trans-European railway system - Part 1: Track circuits	Acceptance of ENQ draft	30.99.0979	2021-01-20	
4	71563	prEN 50388-2	Railway Applications - Fixed installations and rolling stock - Technical criteria for the coordination between electric traction power supply systems and rolling stock to achieve interoperability - Part 2: stability and harmonics	Acceptance of ENQ draft	30.99.0979	2021-01-20	

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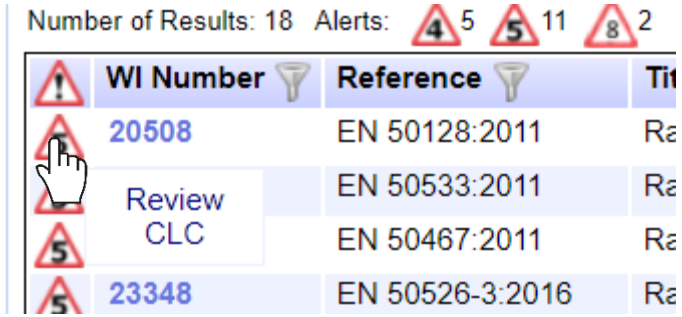
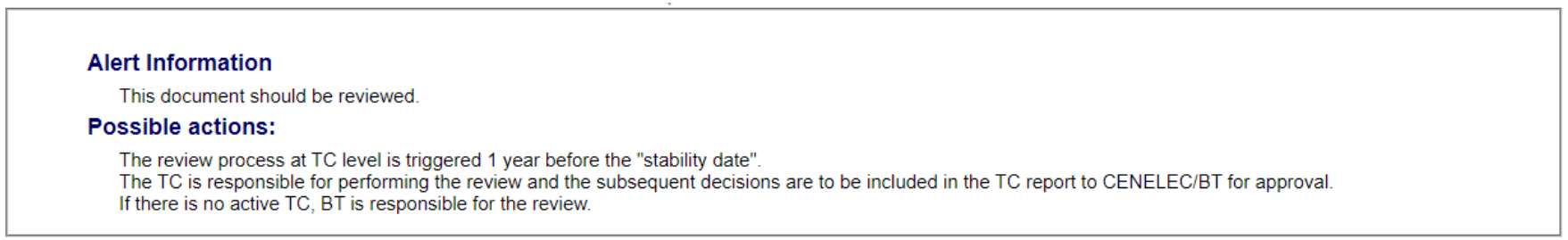
Projex-Online

Get more information on the alert.

- Mouse over the alert icon:



- Click on the icon:



Alert Information

This document should be reviewed.

Possible actions:

The review process at TC level is triggered 1 year before the "stability date".
The TC is responsible for performing the review and the subsequent decisions are to be included in the TC report to CENELEC/BT for approval.
If there is no active TC, BT is responsible for the review.

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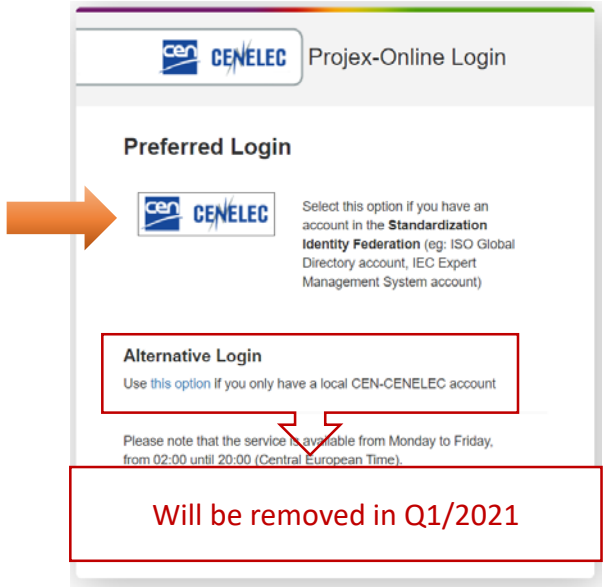
Projex-Online

Since 5 October: access to Projex-Online has been extended to CEN & CENELEC experts

- Access rights are now based on the roles in Expert Management System:
- Users are encouraged to authenticate themselves using the option “Preferred login”:



In EMS
Secretary
Acting Secretary
Assistant Secretary
Chair
Convenor
Member
NC Official
National Participant

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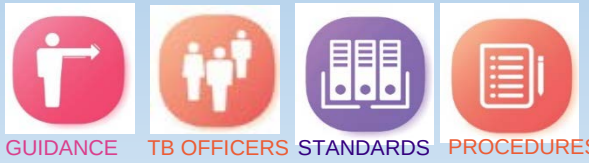
4. Zoom web conferences



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Zoom

What? Web conference tool

- Free access to web conference facilities
- Personal account
- Not limited in time

Where?

- CEN-CENELEC Homepage
- Link: https://www.cencenelec.eu/aboutus/ourservices/WebConf

How? Request email to webconf@cencenelec.eu

- Name and Email address
- Organization (CEN or CENELEC)
- Reference of the TC(s) and eligible role in the TC(s)
- If a Zoom account already exists

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Zoom

Who? Eligible roles

- Active Secretaries, Convenors, and their Assistant and Acting Secretaries + Support Teams (TC, SC, WG level)
- Active Chairpersons and their support teams
- Eligibility for Project Team leader is under discussion

Restrictions?

- CCMC recommends and supports Zoom (not mandatory)
- Alternative ways of joining a Zoom meeting
  - Phone dial-in
  - Use of Zoom mobile application
  - Use of Zoom web client
  - Use of Skype for Business client

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Zoom

Main features

- Organize CEN or CENELEC meetings (video, audio, collaboration)
- Host meetings or schedule meetings on behalf of someone else
- Conferences with up to 500 participants
- Recording of meetings
- Screen sharing
- Use of meeting chat
- Use of parallel rooms and workspaces (breakout rooms)
- Nonverbal feedback mechanism – icons such as raise hand
- Possibility to conduct surveys

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Zoom

Information & support

- CEN-CENELEC web page https://www.cencenelec.eu/aboutus/ourservices/WebConf
- CEN-CENELEC Zoom https://cencenelec.zoom.us/
- CEN-CENELEC Quick Help to Zoom meetings
- CEN-CENELEC Quick Guide to Zoom meetings
- Email to webconf@cencenelec.eu

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5. QuickSearch

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QuickSearch

What?

QuickSearch is a password protected application allowing users to search in an easy and direct way on:

- CEN & CENELEC BT decisions,
- CEN & CENELEC standardization work,
- CEN & CENELEC technical bodies.

Access?

Direct link:
https://quicksearch.cencenelec.eu/

CENELEC Website
(section Tools and services)

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QuickSearch

Users?

Allowed to consult Standardization work and Technical bodies information:

- All Projex-Online users

Allowed to consult BT decisions:

- **Currently**: CEN BT members and CENELEC Permanent Delegates
- **To come** (Q1/2021): access extended to CEN and CENELEC TC/SC secretaries and chairs

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QuickSearch

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6. Forthcoming evolution

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Forthcoming evolutions

- New public web site + experts portal (2021 Q2)
- CENELEC meeting registration system (2021)
- Online Collaborative Authoring (Ongoing)

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Online Collaborative Authoring

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Thank you!
Questions?

IT Team itsupport@cencenelec.eu

www.cenelec.eu

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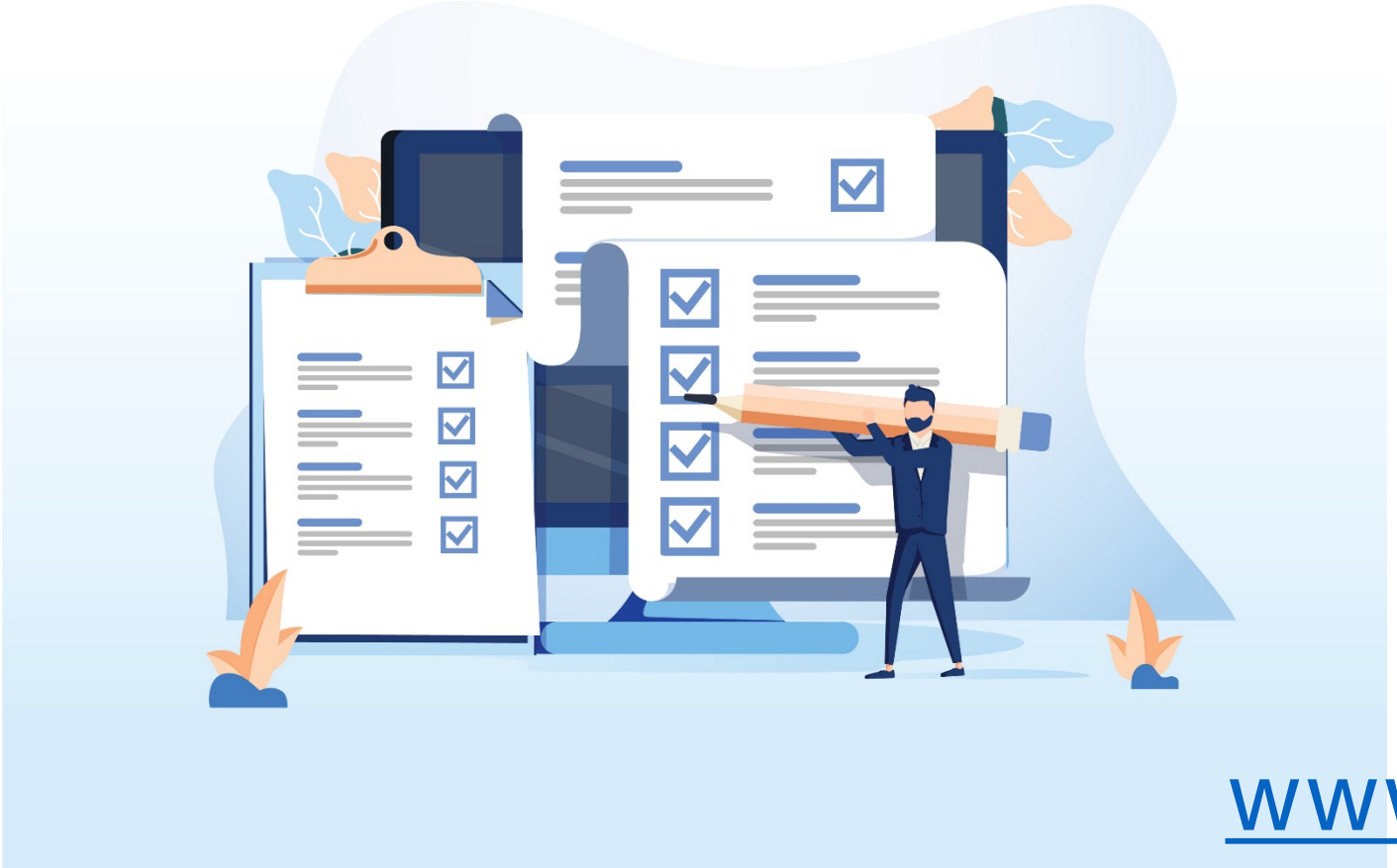
Your feedback is welcome!



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Best wishes...

THANK YOU FOR YOUR CONTINUOUS SUPPORT.
WE WISH YOU ALL THE BEST FOR 2021

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